



## **ONSITE REAL ESTATE AGENT (NEW HOME CONSTRUCTION)**

Beverly Homes is looking to hire a few *Onsite Licensed Real Estate Agents* to sell new, high-quality, single-family homes in beautiful communities throughout assigned Georgetown or Conway territory. These exciting opportunities to join our new home construction sales team are for outgoing, energetic, TEAM-oriented, sales ROCKSTARS! A positive attitude and strong work ethic are an absolute must to be successful here. These positions are for either experienced agents or newly licensed agents.

### **DUTIES AND RESPONSIBILITIES**

- Responsible for all new home sales activities while delivering an extraordinary customer experience
- Serve as an expert on the sales process, floor plans, selections, and available lots
- Document purchase agreements, addendums, listing agreements, and more
- Manage MLS listings for marketing exposure of available homes
- Provide weekly updates on construction progress to current buyers
- Attend weekly meetings with a dynamic sales team
- Prospect new clients and buyers
- Network with Realtors to advocate for Beverly Homes' communities
- Assist in organizing community marketing events and efforts

### **SKILLS AND QUALIFICATIONS**

- South Carolina Real Estate license (have or willing to acquire)
- 1-2 years of Sales Experience (Real estate preferred, new home sales is a bonus)
- Strong attention to detail for daily documentation
- Top-notch verbal and written communication skills
- Poised and professional, while remaining personable and energetic
- Works well independently in model home locations
- Goal-oriented and a true go-getter
- Highly-motivated with a strong desire to be successful
- Top-notch sales and closing skills
- Highly organized and disciplined
- TEAM-focused and able to work closely with Closing Transaction Administrator
- Computer and technology skills required

### **JOB TYPE, SCHEDULE, AND PAY**

- Full-Time, Contract
- Staff Model Home Sales Office; Minimum of 8 Hours Daily, 5 Days Weekly (Tuesday - Saturday)
- Commission Pay

**HOW TO APPLY:** Email resume to [dyan@beverlyhomessc.com](mailto:dyan@beverlyhomessc.com), or submit your application on Indeed.